

# Job Opportunity

## Community Engagement Manager



**We are looking for a creative, positive, dynamic, innovative and experienced Community Engagement Manager who is genuinely passionate about engaging people and communities from a variety of backgrounds in design projects.**

### **About us**

#### **Design by Community**

We are a socially-engaged company who champion design by community. Over the past decade we have worked in many fields simultaneously including community strategies, capacity building, regeneration, service design, software development, graphic design and public art.

We are an enthusiastic multi-disciplinary group of designers, trainers, engagement specialists and developers. Our workplace is friendly and open-minded, encouraging colleagues to share ideas and learn new skills beyond their specific background. [www.icecreamarchitecture.com](http://www.icecreamarchitecture.com)

### **About you**

#### **You are up for the challenge**

We are seeking an advocate of community centred design and development. Someone who is used to working with multidisciplinary teams to develop design solutions across multiple organisations and groups.

You will have a proven track record in using design and research insights to inspire and instigate on the ground solutions. You are confident at leading projects and dealing with challenges that are unfamiliar, drawing on your experience to find a way forward. An effective communicator, you are happy presenting and sharing ideas with a variety of audiences.

You will have worked with internal, client and third-party teams and ideally, have some experience working within, or with one or more of the following; design disciplines, planning, public bodies, enterprise and most importantly community groups.

It is expected that you are confident working across multiple projects and inspired by working with creative minds in a collaborative environment.

## About the role

### What you will do

- Manage icecream's creative and public engagement staff team
- Lead projects and see them through to conclusion
- Undertake stakeholder and user research
- Take research insights and turn them into design recommendations
- Lead communications across traditional and digital media
- Direct, design and facilitate workshops
- Think and work strategically with an understanding of how design thinking is applied to business, community and space
- Keep up to date on industry best practice and trends
- Help clients to set and measure success criteria and KPI's
- Articulate your findings in a format appropriate for the audience
- Actively manage clients and stakeholders, reporting back on progress and new opportunities
- Collaborate with multidisciplinary teams to manage project scope, budget and risks
- Support management team in securing additional clients and contracts

### Experience Desired

- You have a minimum of 3 years experience working within an organisation or self employed within any relevant field.
- You can demonstrate experience of leading projects, staff teams and managing stakeholders and can show a good understanding of both research and design.
- Evidence of self instigated projects would support your application.
- You must show a strong capacity for the presentation of ideas in both written and visualisations, preferably working with Adobe Suite.
- Experience of securing funding would be beneficial but more importantly you will want to learn and grow with the business.
- You are willing to travel and work on projects throughout Scotland, Ireland and the UK.

### Contract

Permanent employee, between 22.5-37.5 hours per week

### Salary

Dependent on experience and in the region of £25k - £32k p/a FTE

### Annual Leave

28 days per year (pro-rata)

### Location

Glasgow, Scotland. We have a flexible working policy to accommodate a mixture of in-office and remote working. Some projects involve travel across Scotland, the UK and Ireland.

## How to apply

Please send your CV and (a link to your) portfolio to [opportunities@icecreamarchitecture.com](mailto:opportunities@icecreamarchitecture.com) with a short cover note (maximum one side of A4) telling us why icecream architecture sounds like the kind of place you'd like to join.